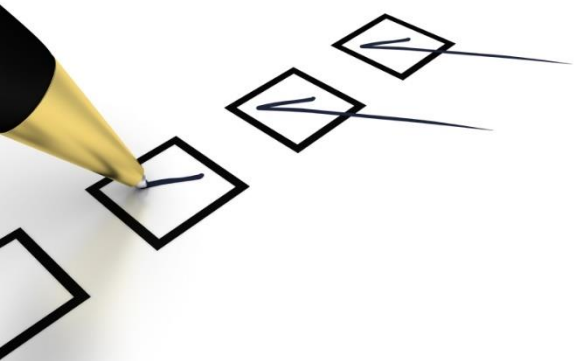


Online Procurement Development Framework

Donnie MacRae



Agenda

- Benefits, Context & Competency Definitions
- The Online Procurement Development Framework:
 1. Choose Sector
 2. Choose Competencies
 3. Score Competencies
 4. Get your Results
 5. Restart/Resume/Access your Scorecard
- Knowledge Portal for Scotland Excel Staff

Benefits

- The **Procurement Development Framework** is an easy-to-use online tool with Scotland's procurement competency framework at its core
- It reflects the **Scottish procurement context** and aligns to the **global standards**
- The tool allows you to:
 - self-assess your skills
 - identify relevant training and development needs
 - plan your career and personal development

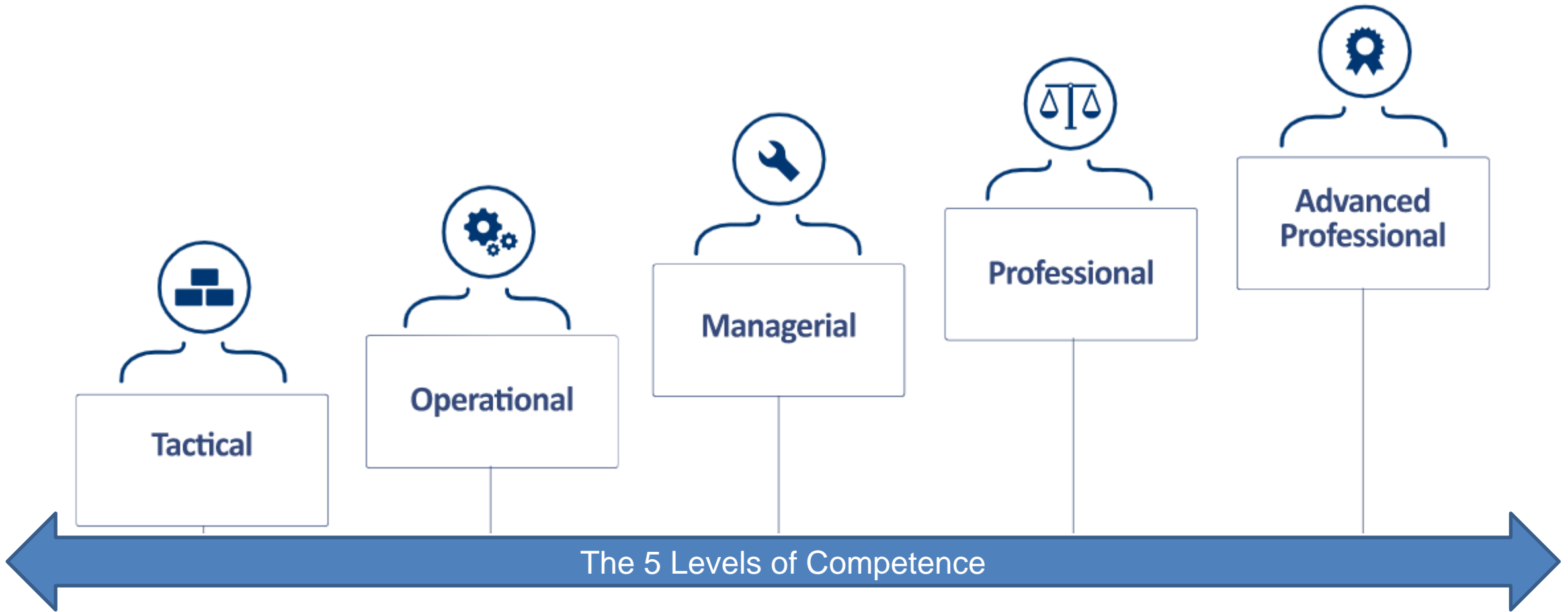
Context

Infrastructure Foundations (Why)	Planning	Process (How)	Delivery	Performance (What)	People (Who)
	Pre-market engagement	Implementation	Post contract		
<ul style="list-style-type: none"> •Corporate Strategy •Procurement Strategy and Policy •Legislation •Governance and Compliance •Procurement Tools and Systems •Standards and Conduct 	<ul style="list-style-type: none"> •Commodity, Supplier and Supply Chain Profiling •Spend Analysis •Market and Supply Chain Analysis •Specification Development •Building Tender Documents 	<ul style="list-style-type: none"> •Contract Law and Terms and Conditions •EU and Regulated Tender Process •Tender Evaluation •Award and Debrief •Negotiation •Alternative Routes to Market 	<ul style="list-style-type: none"> •Contract Management •Supplier Management •Supply Chain Management •Inventory Management •Distribution, Fleet and Logistics 	<ul style="list-style-type: none"> •Performance Management and Measurement •Continuous Improvement 	<ul style="list-style-type: none"> •Self-development •Managing High Performance Teams •Leading and Influencing •Stakeholder Relationships •Communications
Early engagement & role of the intelligent client (drives better outcomes)	Commercial and Financial Awareness				
	<ul style="list-style-type: none"> •Commercial Competence and Business Acumen •Commercial Models •Business Case Development •Financial Management and Modelling •Budgets 				
	Planning and Risk Management				
	<ul style="list-style-type: none"> •Project and Programme Management •Risk Management 				
Sustainability and Innovation					
<ul style="list-style-type: none"> •Sustainable Procurement 					

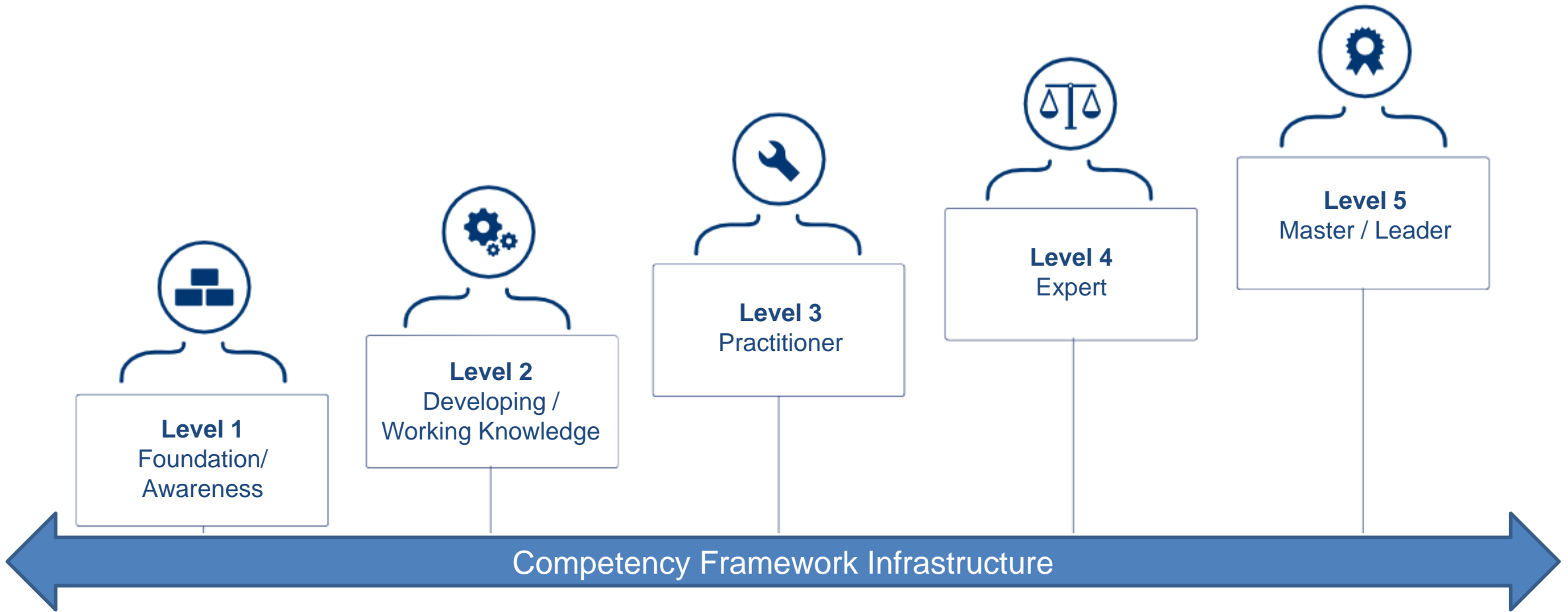
- The Scottish Procurement Competency Framework was first established in 2006 with an update in 2016
- Online Portal
 - 9 defined categories
 - 37 competencies
 - Enhanced alignment to the 4 global competency standards:



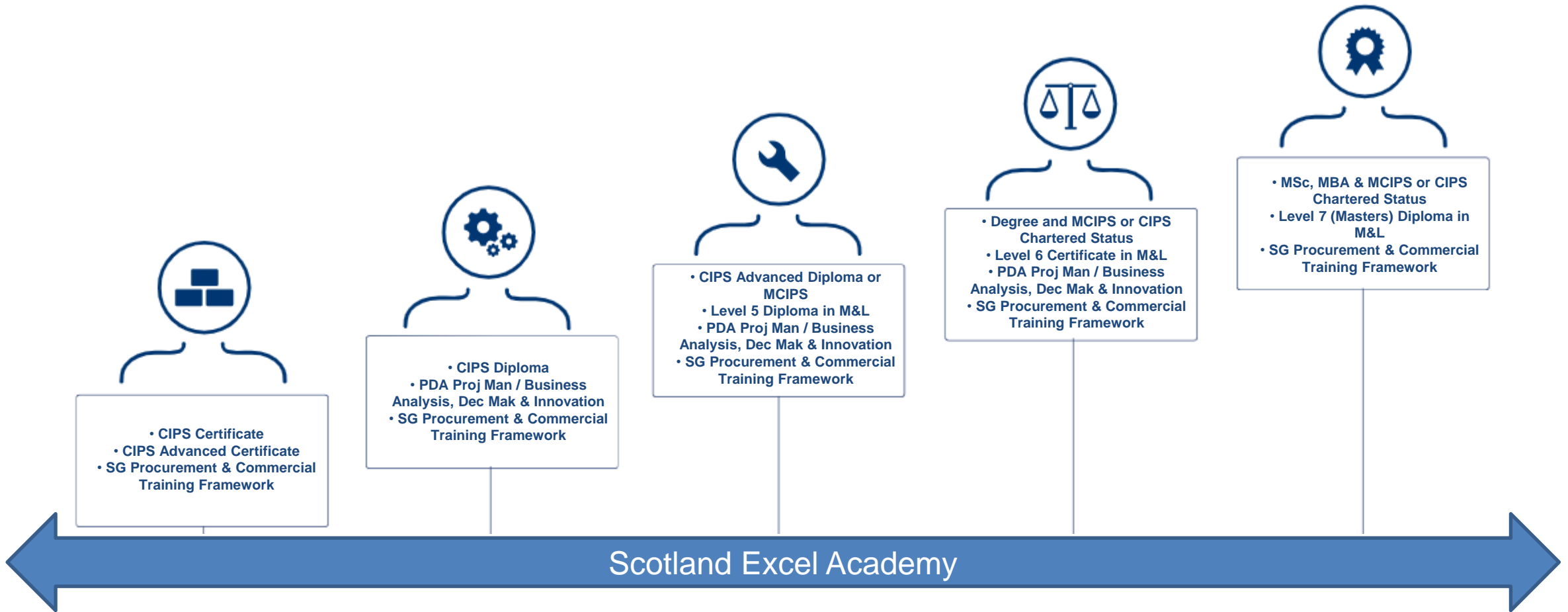
The Global Standard



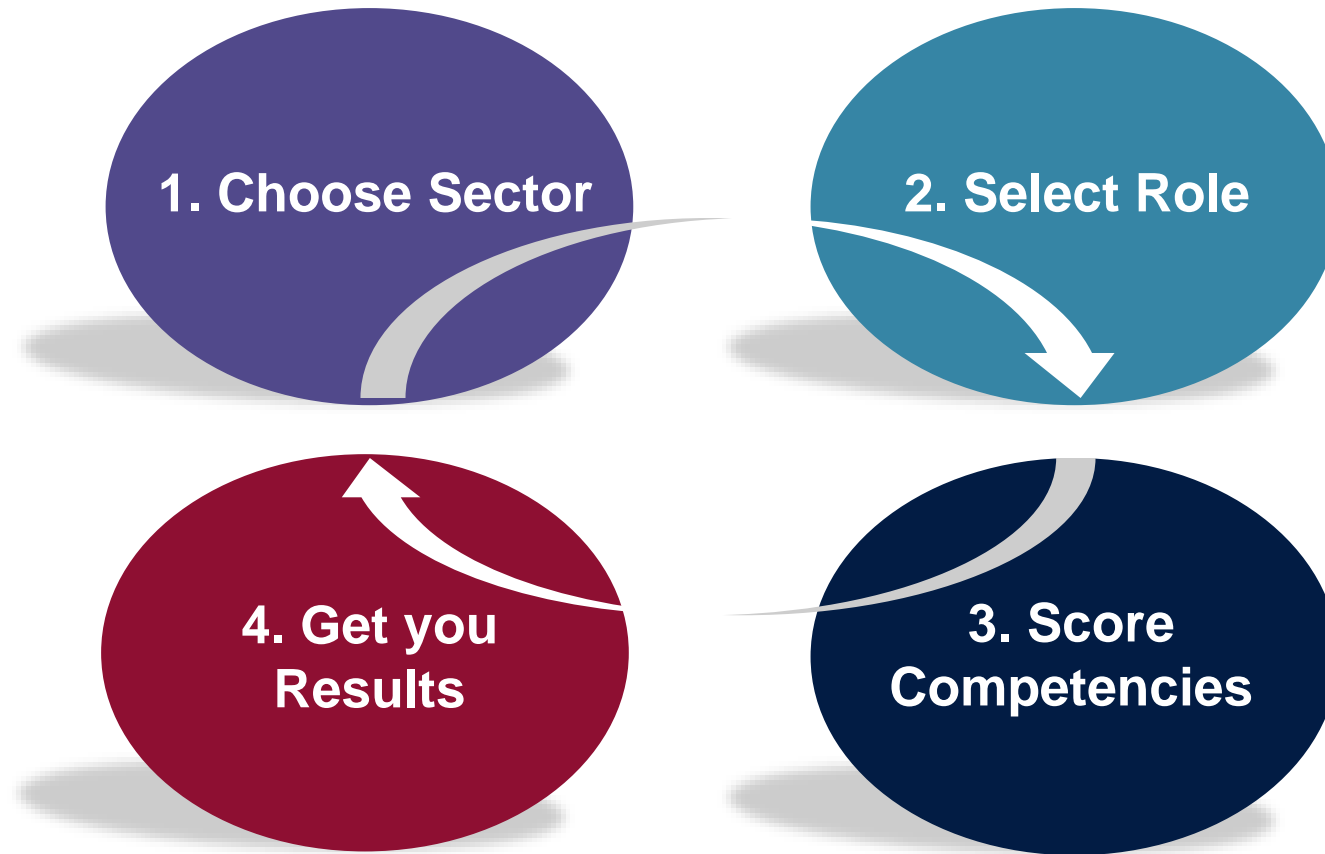
Competency Level Definitions



The Academy Options



The online process to complete



Simple Self-Assessment

- Using a job role
- Option to involve your manager
- Viewing your strengths and areas for development
- Tracking your progress and exporting reports



<https://scottishprocurementdevelopmentframework.azurewebsites.net/>

Getting Started

Procurement Development Framework evaluation

National Procurement Development Framework

Staff Evaluation Portal

Start

Enter Code



Supporting Scotland's Green Recovery



The Academy

1. Choose Sector

① [Select your sector](#)

② Choose Competencies

③ Score your progress

④ Get your results

Next →

Please select your work sector

Scottish Local Authorities ▼

- Sectors
- Sector not listed
- Central Government
- Universities and Colleges
- NHS
- Other
- Individual Organisation
- Individual Team
- Scottish Local Authorities



Supporting Scotland's Green Recovery



1. Choose Sector

① [Select your sector](#)

② Choose Competencies

③ Score your progress

④ Get your results

← Back to choose sector

Next →

Please select your group

- Group not listed
- Groups
- Group not listed
- Scotland Excel



2. Choose Competencies

① Select your sector

② Choose Competencies

③ Score your progress

④ Get your results

← Back to choose sector

Choose Competencies →

Score Competencies →

Please select your job role and click Score Competencies, if it is not listed please click Choose Competencies to select your competencies manually

Job Roles ▾

- Scotland Excel: Assistant Procurement Specialist: -
- Scotland Excel: Category Manager: -
- Scotland Excel: Procurement Coordinator: -
- Scotland Excel: Senior Procurement Specialist: -
- Scotland Excel: Senior Procurement Specialist - Social Care: -



3. Score Competencies



Expand/collapse each section using the arrow or click on **‘Display All’** to expand all

3. Score Competencies

Infrastructure Foundations			
Reset section			
Corporate strategy			●
Selected Level: Not scored			
View theme & matters	Reset	N/A	Score
Procurement Strategy and Policy			●
Selected Level: Not scored			
View theme & matters	Reset	N/A	Score
Legislation			●
Selected Level: Not scored			
View theme & matters	Reset	N/A	Score
Procurement Tools and Systems			●
Selected Level: Not scored			
View theme & matters	Reset	N/A	Score
Standards and Conduct			●
Selected Level: Not scored			
View theme & matters	Reset	N/A	Score

Click to view more detail of each competence to understand the **context within the framework**

Competency theme and why it matters ×

Theme

Contributing to the development and implementation of organisational strategies. Doing so to ensure that the procurement function (and all supporting procurement and supply chain related projects) supports delivery of government, sector and/or organisational objectives and outcomes. Ensuring maximum added value by engaging stakeholders in the process, evaluating internal and external opportunities and challenges in achieving public value and commercially competitive outcomes.

Why it matters

Corporate strategy is critical, and ensuring that the procurement function directly contributes to and enables the furtherance of national objectives is key in demonstrating that the function impacts on the ultimate public value delivered to Scotland. Understanding where your role or project fits in helps to support effective prioritisation and can also help to provide motivation for those involved.

[Close](#)

3. Score Competencies

Choose the level that you think is a **fair reflection of your current capability**

Infrastructure Foundations

Reset section

Corporate strategy ●

Selected Level: Not scored

View theme & matters Reset N/A **Score**

Corporate strategy ×

Level 1 Level 2 Level 3 Level 4 Level 5

Level 1

- Be aware of the political and policy context at local and national level, and the role procurement plays in enabling or delivering policy outcomes.
- Participate in feedback to support the organisational strategy when required.

Choose this level

Infrastructure Foundations

Reset section

Corporate strategy ●

Selected Level: 1

View theme & matters Reset N/A Score

4. Get your Results

Finish and get scorecard



- This indicates you have **not scored** all competencies

Finish and get scorecard



- Dark green indicates you have **completed**

4. Get your Results

- ① Select your sector
- ② Choose Competencies
- ③ Score your progress
- ④ [Get your results](#)

← Back to Score Competencies

Email CSV file ✉

Email Excel file ✉

Download CSV file ↓

Download Excel file ↓

View charts 👁

View Development 👁

YOUR SCORECARD

Evaluation Code: 5qco76

Sector: Scottish Local Authorities

Group: Fife Council

Organisation: Fife Council

Role: Buyer

Grade: FC5

The code that allows you to **access your profile on any device** or for you to **share with your manager** so they can comment on your scoring & development plan

Infrastructure Foundations				
Corporate strategy	Procurement Strategy and Policy	Legislation	Procurement Tools and Systems	Standards and Conduct
My Score	My Score	My Score	My Score	My Score
1	3	3	3	3
Benchmark	Benchmark	Benchmark	Benchmark	Benchmark

4. Get your Results

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Your score is **benchmarked against your expected job role profile**, so you can assess your strengths and development areas

Infrastructure Foundations			
Corporate strategy	Procurement Strategy and Policy	Legislation	Procurement Tools and Systems
My Score	My Score	My Score	My Score
1	3	3	3
Benchmark	Benchmark	Benchmark	Benchmark
1	1	2	2

4. Get your Results

Project and Programme Management	
My Score	1
Benchmark	1

Sustainable Procurement	
My Score	1
Benchmark	2

- **Green** indicates you have scored on or **above** the expected Benchmark

- **Red** indicates you have scored **below** the expected Benchmark

4. Get your Results

- ① Select your sector
- ② Choose Competencies
- ③ Score your progress
- ④ [Get your results](#)

← Back to Score Competencies

[Email CSV file](#) 
[Email Excel file](#) 
[Download CSV file](#) 
[Download Excel file](#) 
[View charts](#) 
[View Development](#) 

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Option to **Email** or **download** reports in **Excel** or **.CSV** format (Only when you have completed)

Infrastructure Foundations				
Corporate strategy	Procurement Strategy and Policy	Legislation	Procurement Tools and Systems	Standards and Conduct
My Score	My Score	My Score	My Score	My Score
1	3	3	3	3
Benchmark	Benchmark	Benchmark	Benchmark	Benchmark

4. Get your Results

- ① Select your sector
- ② Choose Competencies
- ③ Score your progress
- ④ [Get your results](#)

[← Back to Score Competencies](#)

[Email CSV file](#)

[Email Excel file](#)

[Download CSV file](#)

[Download Excel file](#)

[View charts](#)

[View Development](#)

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View **chart** options

Infrastructure Foundations				
Corporate strategy	Procurement Strategy and Policy	Legislation	Procurement Tools and Systems	Standards and Conduct
My Score	My Score	My Score	My Score	My Score
1	3	3	3	3
Benchmark	Benchmark	Benchmark	Benchmark	Benchmark

4. Get your Results

① Select your sector

② Choose Competencies

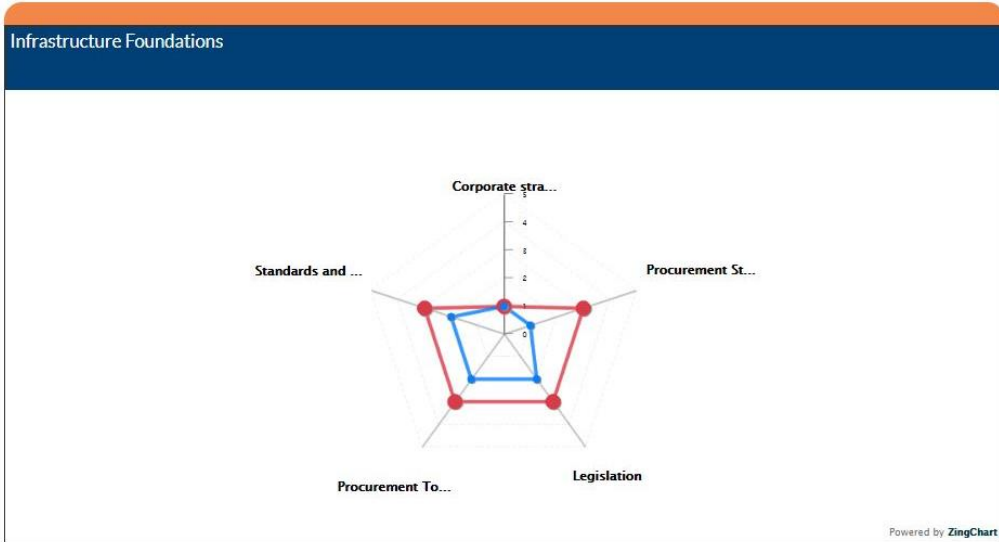
③ Score your progress

④ [Get your results](#)

← Back to Score Card
Download PDF ↓

Your score will be coloured in red
 If you have selected a job role the benchmark score will be coloured in blue

Download PDF and/or go back to Score Card



4. Get your Results

- ① Select your sector
- ② Choose Competencies
- ③ Score your progress
- ④ [Get your results](#)

[← Back to Score Competencies](#)

[Email CSV file](#)

[Email Excel file](#)

[Download CSV file](#)

[Download Excel file](#)

[View charts](#)

[View Development](#)

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View Development options

Infrastructure Foundations				
Corporate strategy	Procurement Strategy and Policy	Legislation	Procurement Tools and Systems	Standards and Conduct
My Score	My Score	My Score	My Score	My Score
1	3	3	3	3
Benchmark	Benchmark	Benchmark	Benchmark	Benchmark

4. Get your Results

① Select your sector

② Choose Competencies

③ Score your progress

④ [Get your results](#)

[← Back to Scorecard](#)

Evaluation Code: 5qco76

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CIPS Global Standards

Training Options

Infrastructure Foundations				
Competency	My Score	Benchmark	CIPS	Training
Corporate strategy	1	1	1.1 (T) 2.1 (T)	CIPS e-learning: Procurement and supply functions
Please enter any notes you would like to make				
<div style="border: 1px solid #ccc; padding: 5px;"> <p>N/A Free text box for recording notes, developments or action plan, that feeds through to the export files. <u>Ensure</u> you click 'Save Note'</p> </div>				

[Save Note](#)

4. Get your Results

- ① Select your sector
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- ③ Score your progress
- ④ [Get your results](#)

← Back to Score Competencies

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[View charts](#) 
[View Development](#) 

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Now you can **Email** or **download** your report

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Corporate strategy	Procurement Strategy and Policy	Legislation	Procurement Tools and Systems	Standards and Conduct
My Score	My Score	My Score	My Score	My Score
1	3	3	3	3
Benchmark	Benchmark	Benchmark	Benchmark	Benchmark

5. Restart/Resume/Access your Scorecard

Procurement
Development
Framework evaluation

National Procurement Development Framework

Staff Evaluation Portal

Restart

Start a **new** self-assessment with a **newly allocated code**

Note: This option **leaves** all your scores and notes under the old code

Resume

Continue with your self-assessment under your **current code**

You can complete your assessment across devices and in **manageable chunks**, rather than all at once

Enter Code

You can **enter your code** to **access** your profile on **any device**

Or a **manager** you can enter the code to **view** and then **discuss** the self-assessment

You can make **comments** on their scoring and development plan in the free text box

Knowledge Portal for Scotland Excel Staff



Click [here](#) to access and view the knowledge portal

Scotland Excel Homepage My courses ▾

Home > Courses > Scotland Excel Staff > Online Procurement Development Framework - SXL Staff

General

Online Procurement Development Framework Knowledge Portal for Scotland Excel Staff



Knowledge portal to assist with the Online Procurement Development Framework completion.

Summary

- Benefits, Context & Competency Definitions
- The Online Procurement Development Framework:
 1. Choose Sector
 2. Choose Competencies
 3. Score Competencies
 4. Get your Results
 5. Restart/Resume/Access your Scorecard
- Knowledge Portal for Scotland Excel Staff

Thank You

donnie.macrae@scotland-excel.org.uk