Scotland Excel

Management and Leadership Diploma Level 5 (SCQF8)

The Chartered Management Institute (CMI) Level 5 diploma in Management and Leadership is aimed at practising managers and those aspiring managers who want to develop their core management skills within Management and Leadership, Coaching and Mentoring, Stakeholder Relationships, Managing Projects, Risk and Finance.

The diploma is accredited by CMI and is delivered through a work-based learning methodology supported by our Moodle digital platform, the Scotland Excel Academy.

The Academy provides the opportunity for interactive learning to enhance and streamline the learner's experience.

These qualifications focus on the personal development of the individual learner's management capabilities and competencies.

A Diploma in Management and Leadership is the benchmark qualification towards full CMI membership.

Programme Overview

Each unit is assessed by a project where candidates will be asked to demonstrate how learning has been applied to work- based learning practice.

Formal assessment is also complemented by guided learning through the Scotland Excel Academy using online content and group discussions.
The dates and unit workshops which make up the Diploma are:

- 13th February 2025: Induction and Programme Overview
- 20th February 2025: Principles of Management and Leadership in an Organisational Context
- 3rd April 2025: Principles of Developing, Managing and Leading Individuals and Teams to Achieve Success
- 15th May 2025 : Principles of Delivering Coaching and Mentoring
- 4th September 2025 : Managing Stakeholder Relationships
- 23rd October 2025 : Managing Projects to Achieve Results
- 11th December 2025 : Managing Risk
- 12th February 2026: Managing Finance

Programme Format

The programme is a blend of online facilitated delivery, work-based and online learning over a period of approximately sixteen months. The programme will commence with an Induction workshop on 13th February 2025 with the last unit workshop delivered on 12th February 2026.

Programme Structure

The Diploma consists of an induction workshop followed by 7 online workshops and an end of course Chartered Manager (CMgr) assessment.

Scotland Excel

Management and Leadership Diploma Level 5 (SCQF8)

Essential Information

Who is the course aimed at?

Public Sector managers who are keen to build on their management and leadership skills through a recognised and accredited qualification.

How is the Programme Assessed?

Each unit is assessed by a project where candidates will be asked to demonstrate how learning has been applied to work-based learning practice.

Assessments and online programme delivery will be supported by interactive activities, online content and the opportunity to share experiences using the Scotland Excel Academy.

How much does it cost?

The 7-unit level 5 diploma, integrated with Chartered Manager assessment costs £2,034 per learner for public-sector learners, £1,865 per learner for associate members of Scotland Excel and £1,695 per learner for Local Authority members of Scotland Excel.

How will the Programme be delivered?

There will be approximately 6 weeks between delivery of each unit. The online workshop delivery will be tailored to specific group needs. The programme will be supported by the Scotland Excel Academy, which operates from a Moodle Digital Platform and will facilitate an interactive online approach to learning.

How much time will it take me?

The diploma is comprised of 7 units, totalling 40 SCQF credits. The SCQF works on the basis that 1 credit = 10 hours of effort and therefore it would be expected that completion of the diploma programme would require a total of 400 hours of effort.

What qualification will I receive if successfully completed?

On successful completion of the programme, candidates will receive the Management and Leadership Diploma at Level 5 (SCQF8).

How do book a place on the Programme?

Register your place, express an interest, or request further information by contacting donnie.macrae@scotland-excel.org.uk