

# **Implementing PCS-T Contract & Supplier Management in East Ayrshire Council**

*Tommy Burns, Procurement Project Officer*

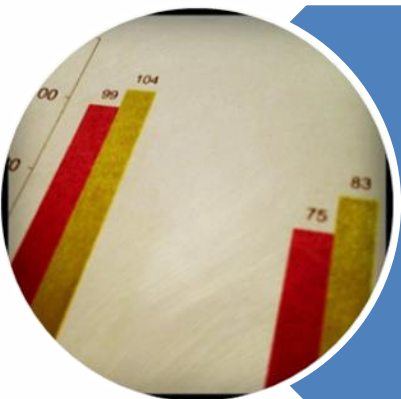
*24 October 2017*



# Why we Implemented CSM using PCS-Tender (PCS-T)

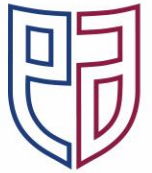


Procurement, suppliers and departments often had different versions of the same contract



No robust system for issuing quarterly scorecards





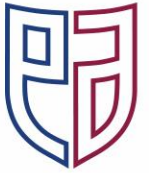
# What PCS-T Offered

## Contract Management Module (eCM)

## Supplier Performance Module (eSPM)



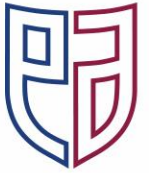
# What We Did



- **Arranged a bulk upload of our contract register to PCS-Tender**
- **We trained all of our Contract Administrators on how to use the eCM and eSPM modules**
- **Created a file structure in the eCM module and added all contract documents to each contract**



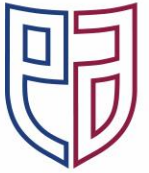
# What People Like (eCM)



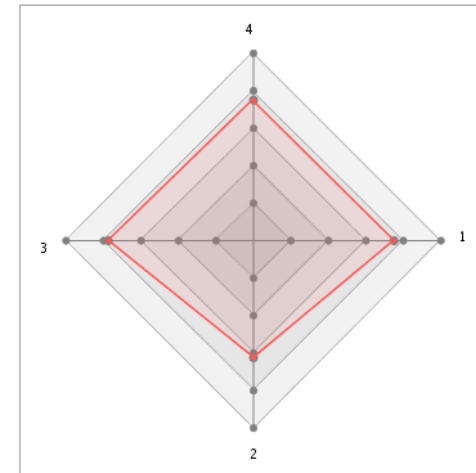
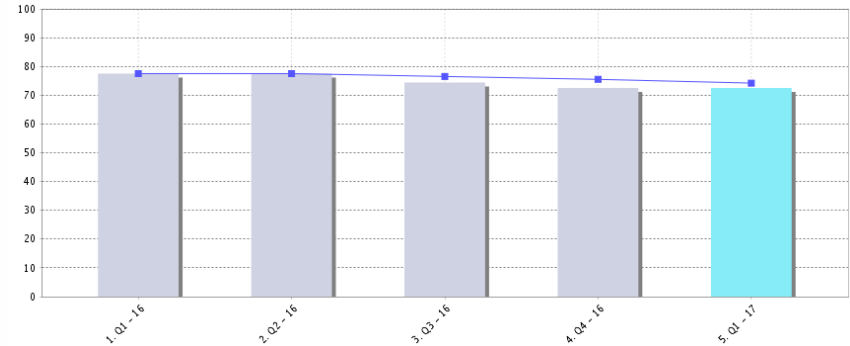
- **Expiry alerts**
  - To Contract Administrators and suppliers
- **Ability to add milestones**
  - For meetings, insurance renewals and price fluctuations
- **Auditability**
  - Our Internal Audit team have access
  - We have used it as part of an ESF audit

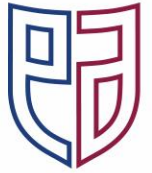


# What I Like (eSPM)



- Trends in performance can be identified
- Scoring is broken down by Performance Category
- The scorecard is reissued for each evaluation period





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