

## P08 - PROCUREMENT OF WORKS

LEVEL	DURATION	METHOD	P08
Working /Practitioner	1 day	Training Course	

### OVERVIEW

Understanding the process of procuring Works is useful for public procurement staff. On completion of this course attendees will have gained knowledge of procuring works and understand construction projects.

### AUDIENCE & FORMAT

This course is for procurement staff who need to acquire, or develop, an understanding of works projects such as construction projects. The content is presented by a trainer and supported by relevant case studies and group exercises. Training notes are supplied for reference.

### OUTCOMES

On completion of this course attendees will:

- Be aware of the different types of construction contract including model forms and their relationship to payment mechanisms and risk allocation
- Be aware of the range of related government and industry initiatives
- Know the scale of works projects in terms of expenditure and sustainability
- Understand how works projects are managed
- Understand the construction market and the wide range of services provided from planning, design and construction through to professional services
- Understand the importance of construction in the public sector

Continued overleaf

<b>COURSE CONTENT</b>	
<ul style="list-style-type: none"> <li>▪ The construction market: key players and capability, roles and subcontracting</li> <li>▪ Government and industry construction initiatives</li> <li>▪ Types of contract, specifications, risk allocation and payment mechanisms</li> <li>▪ Works projects and contract management</li> <li>▪ Common standard forms of contract (NEC, ICE, JCT) and contractual controls</li> <li>▪ Construction risks</li> <li>▪ Health and Safety issues</li> <li>▪ The Scottish Government construction manual and government initiatives</li> </ul>	<ul style="list-style-type: none"> <li>☑ Understand the importance of controlling and managing variations and claims</li> <li>☑ Understand the relationship between project and contract management and between the main contractors and any subcontractors.</li> </ul>
<b>Relevant Competencies</b>	<b>PROCUREMENT JOURNEY</b>
<ul style="list-style-type: none"> <li>▪ Category Specific</li> </ul>	<ul style="list-style-type: none"> <li>▪ All zones – category specific course</li> </ul>